



Vocational Training Institute Vacoas Mauritius

1] Learner's detail and course application

Mode of Course:	Full Time Yr / Part Time	Private	Session: <u>Jan / Feb / June 20.....</u>
<u>Vaccinated.</u>	Yes / No - if NO	Medical letter/ test PCR-	TO submit copy

<u>Student Surname:</u>	<u>Other Names:</u>	
<u>Address:</u>		
<u>D.O.B:</u>	<u>Tel Res:</u>	<u>Tel Off:</u>
<u>ID:</u>	<u>Mobile No</u>	<u>Email</u>
WhatsApp number		

<u>Educational Qualifications</u>		
<u>School or College [last]</u>	<u>Examination passed</u>	<u>Year</u>
Dependent / own .		Relation
Occupation;		COMPANY
Address if different from above		
<u>Tel</u>	<u>Mob</u>	<u>Email</u>

2 Course selection

• **Tick the course applied for**

SN	Courses	Exams Code	Duration	Units
Electrical and Electronics				
Year 1-2-3 F/T	A] C&G 2850- level 2 with/ Pre NC4] F/T	C&G 2850-54	4-5 yrs	6 Modules
year 4 F/T	B] C&G 2850- level 2 with / pre- NC4] F/T	'''	3 YRS	
Year 5 F/T	C] C&G 2850- level 2 [with /NC4] F/T	"	2 YRS	
P/T	D] C&G 2850- level 2	"	2 yrs	
P/T	E] C&G 2850- level 3	C&G 2850-90	2 yrs	



Automobile / Hybrid				
Year 1-2-3 F/T	[A] C&G 7290- 11 [level 1 [3 yrs] with Pre NC4] F/T	C&G 7290-11	6-5-4 YRS	10/11 units
year 4 F/T	[B]] C&G 7290- 11 [level 1 [3 yrs] with Pre NC4] F/T	"	3 yrs	"
Year 5 F/T	[C]) C&G 7290-12 level 2 [2 yrs] with NC4] F/T	C&G 7290-12	2 Years	19 Modules
P/T	E] C&G 7290-12 level 2 [2 yrs] P/T	C&G 7290-12	2 years	19 units
P/T	F] C&G 7290-13 level 3 [2 yrs] P/T	C&G 4290-13	"	20 modules
	G] City & Guilds Level 1 Award in Introduction to Electric and Hybrid Vehicle High Energy Systems 7290-01	C&G 7290-01	6 months	1 unit
	H] City & Guilds Level 2 Award in Safe Maintenance of Electric and Hybrid Vehicles 7290-02	7290-02	6 months	2 Units
	I] City & Guilds Level 3 Award in Component Removal and Replacement in Electric and Hybrid Vehicles 7290-03	7290-03	6 months	2 units
	J] City & Guilds Level 4 Award in Diagnosis and Rectification of Faults in Electric and Hybrid Vehicles 7290-04	7290-04	6 months	4 units
Hospitality & culinary –pastry -				
Year 4 F/T/ - P/T	Level 1 C&G 7107 -22 certificate in introduction to the Hospitality industry-[culinary Skills[]	C&G 7107-22	3 YRS	12 MODULES
P-T	CTH Level 2 Award in Hospitality Practice With specialty restaurant services/ house keeping / front office	CTH Level 2	1 yr	4 modules
4 Law P/T	[i] Diploma in law- Comparable to A level [ii] Diploma in Law Comparable to 1 st year of a British Deg [iii] Diploma in Law –Comparable to 2 nd yr of a British degree	Athe level 3 Athe level 4 Athe level 5	1 yr 1 yr 1 yr	4 units 4 units 4 units
5 multi skills P/T	Multi skills cert [Plumbing, Electric, Refri /Air conditioning]	Att certificate	6 months /	3 units
6 make up P/T	Make up [basic/intermediate/advanced	Attendance certificate	3 months eacCH	
7 introductory course F/T	Stage 1 Preparatory -Mech, elec and culinary -YR 1 / YR 2	Attendance certificate	1 YR PER LEVEL	

3 Financial obligation & Fees at Vti ltd -I / WE have read & been informed of and fully understood the VTI LTD policies and procedures for all fees at vti ltd and . agree to the terms and conditions related to **Application fee, Initial fee ,Tuition fee, Membership/registration, Exam fee, Admin fee, Request fee ,others**

VTI ltd Institute/school fees include vti ltd tuition-a non refundable initial course fee and other expenses as, remedial classes, library, materials, if any and does not include external registration/membership and examination fees which is due as follows; for -June series by 15th of February And whereas for that of December series by 15th of Jyly latest-prior of the exam.-Contact office for more info concerning exam fees etc or [vti ltd website](#)



4 Refund policy in brief

I / WE have read & been informed of and fully understand the VTI LTD policies and procedures for the vti ltd refund policy and . agree to the terms and conditions related to ass per below

Refund policy in brief which you/your ward confirmed also in the application

1	When paid in full/semester-including the non refundable initial fee	Refunded tuition fee
[a]	Within ten days prior to starting of course	75% of total paid
[b]	Attended 1 to 3 tuition classes as per time table	50% of total paid
[c]	Attended 4 plus tuition classes as per timetable	No refund
2	When paid monthly -including the non refundable initial fee	
[a]	Within ten days prior to starting of course	75% of total paid
[b]	Attended 1 to 3 tuition classes as per time table	50% of total paid
[c]	Attended 4 plus tuition classes as per timetable	No refund

5 Other terms and conditions

The following are the terms and conditions of the offer which form the contract between you-the learner , responsible party or both and the Institute . On accepting our offer you agree to these conditions and not limited to the below,:

1. You agree to observe the Institute Regulations listed below and not limited to,, found also at www.vtimauritius.com or at office

i. Academic Regulations ii. Student Conduct and Discipline iii. Student Complaints and Grievance Procedures

2. You agree to observe the Institute Policies as listed and not limited to those listed

:Also is /are fully aware of the Other vti ltd exigencies , and not limited to the below

-Tuition fees at vti lts is per one academic year -If your offer is for a full/part time course which is longer than one academic year, the tuition fee as chosen per plan, in your offer letter is for the first year of study only except when specified

-Depending on the duration of your study, your tuition fees may be subject to inflationary increases.

-- - **Payment in Full/ semester include the non refundable appropriate initial fee as per the monthly fee plan and is offset against your tuition fees.**

=-If you choose to defer entry to the following academic year, the initial /sum will be held for one academic year.

3. VTI ltd Institute/school fees include vti ltd non refundable initial course fee and other expenses as, remedial classes, library, materials, if any and does not include external registration/membership and examination fees

4. VTI offers a public liability insurance at and when attending school for all students and on school premises only and he/she should mandatorily be self insured during internship or other school external activity/ies

5 Vaccination is compulsory for students 18 yrs and plus as per gm notice and eventually for all if and when become compulsory and as per Mauritian law prevailing .

6 [a] Uniforms would be compulsory to all full time students at all time during school and exam

[b] students should have in their possession school materials[program copy book; and other requested school materials]- at all time during school and program copy book during examination sessions for record

7. Student are responsible [a] mandatorily to complete the course and shall indemnify the institute for leaving course in complete and [b] submit all assigned work/exercise/portfolios/workbook etc in due time as prescribed without any excuse

8.EXAM Time-Table will be delivered only to student/s who have paid all school due; and Management of the VTI will not be responsible if student do not collect the time-table in time]..

9. The Management of the VTI will not be responsible if student... (I) Did not complete in full their course/s or fail their exam (II) Did not appear for the examination/s



10. Students have to, very importantly, take notice of all the instructions and information as per his/her conducts, admission ,course details, examination notices and rules governing said ;examination award etc.

11. All external examination ,annual registration membership,, exam registration, module exam fees and MES local fees for students at and through VTI ltd shall include VTI ltd administration chargers/fee, ,cost, commission and accessories, continuous assessment and processing fee and could be changed as a notice only

12. Student obtaining less than 80 percent attendance will not be accepted onto examination either locally or internationally or both except on management recommendation and discretion

Note; Full Time Student/s obtaining less than 80 % attendance in the year and term,[a] is allowed to continue the next term of the same year [b]Satisfied the 80% presence exigencies of this new term and[c] have to clear and resit the precedent term together with the new terminal test

13]. Refer in Assignment/practical --Refer in practical unit/s will be given to (a) student/s who has/have failed to pay his/her institute fees in time or/ [b) student/s only for incomplete work/assignment/p-Folio is/ OR to those absent and/ has/have produced medical evidence and a VTI ltd local refer fee of Rs 100/= per student per sitting per assessment will be charged. **Only two refer will be allowed for each practical exam/test**

14] have read ,understood and also approve the examination minimum threshold policy ie Each external examination body set its minimum threshold limit/policy- If the minimum number of student/ fees as per minimum threshold is not met, the student/s name /fees will be transferred to the next cohort/session and will be notified. If student is not satisfied and may request for exam registration/ fees refund only and exam registration/exam fees refund policy apply. Student will be eligible for a VTI LTD course completion testimonial if decided to cease- due to exam minimum threshold restriction

15] -So as to remove any possible doubt, applicants are informed that the vti ltd is under no obligation to find employment eventually for successful applicants.

6 Consent-Declaration of Applicant &/dependant-responsible party 1/WE have read / have been

informed of and fully understand the VTI LTD policies and procedures. I agree to the terms and conditions stated in this application form and not limited to and [1] to be admitted into the APPLIED course and for the period prescribed [2]shall pay the institute/school fees as per my /our approval and request although the units and duration could be longer than the authority approved one-due to my/our own request, and to my/his/her age; educational intelligence and availability [4]] 1/we approve the payment which shall pay include monthly VTI ltd administration chargers etc [5] All details therein the form are true to the best of my/our knowledge and belief AND]any change in my/our data will be immediately communicated to the VTI office in writing [6] I/we confirm the mode of payment chosen [7] is medically fit [8]All school policies and not limited to these ,fees, refund .exam, complaint, minimum threshold, leaving course. Etc have been explained and understood [9] i/we give our consent as all our queries have been answered to our reasonable satisfaction and [10] waive all claims that I/We may have against the vti ltd, its management-trainers or all together for any event following the enrollment-whether known or unknown, foreseen or unforeseen, which arise from/during or after the course and as the result of its completion/incompletion and release and forever discharge the indemnified party/ies from any and all actions, claims and demand which may arise or in connection which or as a result of the course directly or indirectly etc

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Responsible party Signature & Approval **Student Signature & Approval** **Date :**

7 I/we confirm have received the original conditional offer letter [

Responsible party Signature & Approval **Student Signature & Approval** **Date :**